

Onoway Parents Educational Fundraising Association
June 8th, 2022 at 7PM

Attendance: Virginia Doucet, Sheila Albertson, Karen McConaghy, Jody Beck, Amanda Beekman, Deah Neves, Julie Merritt, Christine Peck, Catherine Bennett, Tamela Toma

1. Call to Order by Virginia Doucet at 8:20PM
2. Additions and Deletions - none
3. Adoption of the Agenda - **Virginia moves to adopt the agenda for AGM. Tamela Toma seconds.**
4. Adoption of the Minutes from the June 2021 [OPEFA AGM: Elections 2021](#) **Deah Neves moved to accept the minutes from the 2021 AGM. Rebecca Ferland seconds.**
5. Reports
 - a. Treasurer year end report

Onoway Parents educational Fundraising association		
Balance Sheet		
For the year ending May 31, 2021		
Receipts		
Interest payment	\$12.84	
Write on stationery		
Fundraiser events	\$10,437.13	
Hot lunch	\$10,556.00	
Grants	\$3,122.00	
Spirit Wear	\$382.00	
Total Receipts	\$24,509.97	
Hot Lunch	-\$15,697.85	

Sports	-\$355.00	
School Council Expenses		
insurance	-\$666.79	
Staff Appreciation		-\$381.79
Bus driver Appreciation		-\$300.00
promotion/ advertising	-\$208.21	
Spirit wear	-\$786.50	
field Trip Transportation	-\$3,500.00	
Tarmac painting	-\$457.11	
Total Disbursement	-\$17,714.35	
Profit/loss	\$6,795.62	

	Onoway Parents Educational Fundraising Association		
	Balance Sheet		
	for the year ending May 2022		
	Assets		
Current Assets			
Bank General		\$27,723.92	
Total Current Assets		\$27,723.92	
Total Assets		\$27,723.92	
	Liabilities		
Liability and surplus			
Opening Balance Equity		\$35,672.21	
Current year profits		(-7948.29)	
Total Liabilities and Equity		\$27,723.92	

Tamela Toma moves to accept the Treasurer’s year-end report. Virginia Doucet second. All in favor? Accepted.

b. Current account balances (general and playground)

June Report

OPFEA Monthly Financial Report		
June 2021		
Opening account balance Jun1/21		\$35, 672.21
Revenue		
Interest payment	\$0.88	
Deposit cheque	\$50.00	
Deposit cheque - Grand Tire?	\$1,000.00	
e transfers	\$504.00	
Total	\$1,554.88	
Expenditures		
cheque #11 Trickster	\$3,825.00	
cheque #10	\$127.83	
cheque #05	\$131.25	
cheque #09 Wilhauk	\$3,418.00	
cheque #06	\$175.00	
cheque #08 BG Flowers	\$4,268.00	
cheque #02	\$150.00	
cheque #01	\$176.40	
Total	\$12,271.48	

Playground Account

Playground					

Opening balance Dec. 1, 2021	Jan 1, 2022		\$0.00		
CHQ #	rcvd from	Ammt		MEMO	
3749512	Walmart Canada	\$1,000.00			
Transfer from Main account		\$35,036.20	April 22, 2022		
226	Shriners Director of staff patient travel fund society	\$2,500.00	April 26, 2022		
	interest payment	\$0.03	April 30, 2022		
Tea Party	cash	\$1,274.00	May 16	Cash rcvd from Tea party	
interest payment		\$1.24	May31		
Transfer from Main account		\$859.00			
donation	Heidi Granger	\$100.00			
Closing Balance			\$40,770.47		

Tamela Toma moved to accept the June financial report of the General and Playground accounts. Virginia Doucet seconds. All in favor? Accepted.

c. School Council Budget for 2022-23

- Grade 7 Service Awards \$100
- Public Relations \$300
- Staff Appreciation \$300
- Bus Driver and Custodian Appreciation \$150
- Tarmac Painting \$500
- Misc School Council \$600

Sports Maintenance \$1500

Workshops \$500

Field Trips \$4000

Float \$150

6. New Business

- a. Audit committee - call for volunteers by secretary. Hoping to reach out to the previous audit committee to do it again this year (Trudy and Heather)
- b. Annual Report filing and bylaw review - Rebecca Ferland will file the annual report after audit of financial reports
- c. Fundraisers 2022/23 - various ideas discussed and all are welcome to bring ideas forward to executive members

*spirit wear (Sept)

*Boston Pizza (Ongoing)

*Bigway receipts (Ongoing)

*Movie Night (Bimonthly in fall)

*SPTI Bake Sale/Bottle Drive

* DFS (Christmas time)

*BG Greenhouses

*Christmas Concert 50/50 and raffle baskets

*Bake sale

*Turkey/Ham Sale

*Tea Party

*Spelling Bee

- d. Hot Lunch 2022/23 - looking to keep supporting local (Burger Baron/Wally's/Fuel). Want to have in school hot lunch options monthly in kitchen
- e. New Committee: Grant Liaison and Media relation position - Jodi Dombrowski discussed how the curling rink hired a professional to complete large grant applications for their projects. Virginia would like to have a Grant Liaison and Media Relations Position - Deah Neves and Christine Roulx will assist with same
- f. Funding Request Form - Rebecca discussed the use of the form. Karen, treasurer, requested that receipts be submitted in a timely manner. Some items can be completed on an invoice by OES if required. No need for Funding Request Form at this time

7. Elections:

Virginia Doucet motions to dissolve current executive members of OPEFA. Julie Merritt seconds. All in favor? Accepted

- a. Election of new board members
 1. President - Virginia Doucet agrees to stand for President.
 2. Vice president - Tamela Toma is nominated by Virginia Doucet.
Tamela accepted nomination for VP.
 3. Treasurer - Karen McConaghy agrees to stand for Treasurer.
 4. Secretary - Rebecca Ferland agrees to stand for Secretary.

8. Signing Authority Change:

Rebecca Ferland motions to remove Sheila Albertson and Elizabeth Moran from signing authority with OPEFA bank accounts. Tamela Toma seconds. All in favor? Carried.

Rebecca Ferland motioned to add Karen McConaghy to signing authority to the ATB Community Spirit Account # 00790599800. Julie Merritt seconds. Virtually accepted by members.

9. Next Year's meeting dates: September 8th, 2022

10. Adjournment by Virginia Doucet at 9:16 PM