

# School Council Meeting

January 8, 2019

In attendance: Karen Seinen, Kim Smith, Jody Beck, Julianna Merritt, Christine Peck, Elizabeth Moran, Kerry Fegyverneki, Stephanie Damery, Virginia Doucet (9)

1. Called to order: Called to order at 7:04 p.m. by Julianna.
2. Additions/Deletions: Jody Beck added Spring Fling Ideas under the Administrator's Report.
3. Adoption of Agenda: Karen moves to adopt the agenda as amended. Virginia seconds. All in favour. Carried.
4. Minutes: Kim moves to adopt the minutes as posted. Elizabeth seconds. All in favour. Carried.
5. Reports:
  - a) Administrator's Report:
    - i) Welcome New Trustee  
Jody welcomes our new school trustee, Christine Peck, to the meeting. Christine will be the representative for the Onoway area to the School Board.
    - ii) Technology User Fees  
The Technology User Fee is \$30 per student (\$15 for kindergarten students) and can be paid online through School Cash or in person at the school. OES has currently collected less than one third of the Technology User Fees for the 2018-19 school year. If the school is unable to collect these fees, the school budget still must pay the fee for the number of students attending the school, which may impact other programs and budgeting at the school.  
School Council members generated ideas to communicate to parents about the fee. Parents suggested that it be included in the weekly update or a letter sent home and then a personalized invoice sent to the remaining families. Thank you to those families that have already completed their payment.
    - iii) Outdoor Classroom  
The outdoor classroom is very close to being finished. It will have a chalkboard installed and can easily seat 30 students. The director of maintenance is overseeing the project and Wournell Construction is completing the construction.
    - iv) PD Focus on January 31  
The focus for the PD day will be continued work on Quality Learning Environments. Danielle Reid will present to the staff, including the Educational Assistants, on the Journey of Values. The EA's will also spend a half day finishing their SIVA training to receive their certification on Supporting Individuals through Valued Attachments.
    - v) Internet Safety Presentation  
School Council had discussion about the time of day that would work well for the Internet Safety Presentation and how to encourage parents to attend. Once a date has

been determined, the information will be communicated to families and parents will be more than welcome to attend.

vi) Accountability Pillar Survey Promo

The Accountability Pillar Survey is completed by students in grade 4 and 7, as well as their parents. Parents of students in grades 4 and 7 will receive the link to the survey in the mail. The results of the survey are used to compare the school with other schools in the division and the province. School Council generated some ideas about how to showcase the things happening at OES and how to encourage families to complete the survey. Parents will be permitted to complete the survey in the office and a reminder about the deadline will be included in synervice. A reminder that What's The Scoop is updated daily and included on the school's website to keep parents informed.

vi) CTF Week

CTF will be the week of January 21. Students in grade 5/6 will be at OES and students in grade 7 will be at Grasmere for the week. Grade 7 students will complete one more round of CTF in the last week of March.

vii) Spring Fling Ideas

Mrs. Lapachuk, Miss Kingdon, Mrs. Kison, and Mrs. Davies will be working with grade 6/7 students to perform a drama production at the Spring Fling. There will be an afternoon and an evening performance. There is the possibility that Mrs. Olson will have a musical performance as well to include in the Spring Fling. Administration proposes that the parent volunteer appreciation be included in the Spring Fling and refreshments will be served. There will be babysitting provided for the evening performance.

b) Trustee Report

Christine Peck will be sworn in at the next board meeting on January 15 and will have a report at our next School Council meeting.

c) Treasurer's Report

i) Monthly Treasurer's report

There is no Treasurer's report for this meeting. All of the paperwork is being completed to take to the bank to remove Pam and Lorrie from having signing privileges and adding Elizabeth and Julianna.

d) Onoway Parents Educational Fundraising Association

i) Fundraising Event

The DFS Fundraiser was a success. The orders came in prior to Christmas and were distributed to families. Currently we are waiting for three more backorders. There was \$11,739.00 in sales and the school received \$5,200.00 in profit.

The Basket Raffle earned \$4,384.35 in profit, over the three concerts. Next year, it was suggested that those people that purchase raffle tickets at the afternoon concerts, write their name on the ticket, to make claiming the prizes easier.

There will be a fundraising committee meeting on January 15 at 1:00 p.m. for anyone that would like to attend.

The Onoway Parents Educational Fundraising Association is still looking into putting their name on the list to work a casino. However, our yearly returns have not been completed for the last two years and they must be up to date before we can apply. Virginia will continue to work with registries and Elizabeth to get our yearly returns current.

ii) School supplies – no report given.

iii) Grant Writing Sessions and Opportunities

Several parents from OES went to the grant writing workshop before Christmas, sponsored by the Town of Onoway.

iv) Monthly Meal

The next hot lunch will be on January 23 from Bakin' Pizza. There was some discussion about succession training for the hot lunch coordinator to create a smooth transition, once the current committee resigns.

The Turkey Dinner went very well. A big thank you to Tamela for organizing this year. The total amount of donations raised this year was \$3,450.00, in addition to the turkeys donated by Bigway and the juice boxes donated by Burger Baron. The entire meal fed 530 people.

**Virginia motions to spend \$114.19 on an advertisement in the Bulliten to thank the donors for the turkey dinner. Kim seconds. All in favour. Carried.**

The companies that made donations to the turkey dinner were also listed on the sign in front of the school. Next year, there are plans to invite the members of the Golden Age Club to the turkey dinner.

Tamela is working on create a list of company names, and contacts for the contributors, as well as a procedure list for the turkey dinner.

v) Spirit Wear

This year, we had \$2,869.00 in sales for Spirit Wear. We received a discount for our order and so we paid an invoice of \$2,503.00. The spirit wear arrived in time for Christmas and was distributed to students. The fundraising association is looking at the possibility of offering additional items next year for Spirit Wear.

e) School Council Business

i) Bus Driver and Custodian Appreciation – May 27

ii) Staff Appreciation – May 3

iii) Safe and Caring – nothing to report

iv) Parent Workshops

Stephanie will create a Google form with a list of the possible Parent Workshops and Kerry will email it to parents to gather feedback.

v) Grade 7 Service Award – Committee will be needed (3 people) as the date nears.

vi) Terry Fox – nothing to report

vii) Cross Country Skis

The total cost of the ski maintenance was \$588.00. One set still needs to be repaired. MEC donated the bindings and Catherine will arrange to have the set fixed. The ski

boots will be brought in from the storage shed on January 21 and a schedule will be available for teachers to sign up their classes until the end of March.

7) New Business

a) Skates

The Grade 7 Leadership students are working on sorting the skates and packing them up for storage until the fall. School Council will review the budget and discuss adding skate sharpening to the yearly expenditures for the June meeting. School Council could then possibly arrange to have the skates sharpened in September or October, prior to the skating season.

b) Elections

There were no nominations at this time for the secretary position.

8) Correspondence – no correspondence was presented at this meeting

9) Adjournment: **Julianna moves to adjourn the meeting at 8:29pm. Karen Seinen seconds. All in favour. Carried.**